***INSTAC General Assembly***

***Athens, 23-25 January 2017***

***Objectives of the meeting:***

* *To Review the actions to finish CMEMS INSTAC Phase 1 activities*
* *To Kickoff CMEMS INSTAC Phase 2 and present the CMEMS INSTAC context and organisation to new partners*
* *To use feedback from phase 1 organization to better work for phase 2*
* *To review actions and milestones for phase 2*

**Tuesday 23 January 2017 morning. Start 9:00**

* 1. Welcome. Introduction and objectives of the meeting. S.Pouliquen. L. Petit de la Villéon *20mn*
  2. Organisation planned for the phase 2. L. Petit de la Villéon *20mn*
  3. Phase 1. Status of the task 3 pending actions
     1. BGC REP products. Dag Hjermann *30mn*
     2. Wave REP Products. M. de Alfonso *30mn*

**Coffee break: 11:00**

1. Phase 2 : Cross-cutting activities Task 3,4,5 (begin)
   1. Discussion on the INSTAC strategy for elaboration of the REP products. Introduction: S. Pouliquen *30mn with discussions*
   2. Ocean State report (OSR). M. Juza , J. Gourrion *30mn with discussions*
   3. Ocean Monitoring Indicators (OMI). T Szekely, M Juza *30mn with discussions*

**Lunch break: 13:00**

**Tuesday 23 January 2017 afternoon. Start 14:00**

1. Phase 2 : Cross-cutting activities Task 3,4,5 (end)
   1. Discussion on the INSTAC strategy for elaboration of the REP products. Introduction: S. Pouliquen *30mn with discussions*
   2. Ocean State report (OSR). M. Juza , J. Gourrion *30mn with discussions*
   3. Ocean Monitoring Indicators (OMI). T Szekely, M Juza *30mn with discussions*
   4. Product Quality : J Gourrion, M de Alfonso for Task 3 , H Wedhe for Task 5 *30mn with discussions*

**Coffee break: 16:00**

1. Phase 2 Operations. Product evolution
   1. Phase 2 Global and Regional PU organisation an Product evolution plan : Ifremer IMR SMHI BSH PdE HCMR IO*BAS 20 mn each*

*Each region to present its organisation and partners duties, the changes compared to Phase1, Product evolution , how they organise to fulfil the requirement from Cross cutting tasks operation and service tasks*

**Wednesday 24 January 2017 morning. Start 9:00**

1. Phase 2 Operations. Product evolution (end)
   1. T & S Product Evolution. T. Szekely *30mn*   
      *New QC method (min max) will be presented. The opportunity to implement it in NRT will be discussed*
   2. U & V currents Product evolution. N. Verbruge *30mn*
   3. BGC product evolution including Task 6.3 activities. K Gundersen *30mn*

**11:00 Coffee break**

* 1. Black listing. MFC inputs. D. Briand *30mn*  
     *The status of the discussion between regions, global and MFCs will be presented. A road map for further implementation will be proposed*
  2. Outputs from the technical group. T. Carval

*The technical group will summarize here the issues that need to be discussed at a general level. 30mn + 15mn discussions*

*The discussion will also address the impact on the production taking into account that the Unique Distribution Unit requirement that the INSTAC has to implement for V4 30mn + 15mn discussions*

**13:00 Lunch break**

**Wednesday 24 January 2017 afternoon start 14:00**

1. New products for phase 2. Task 6
   1. HF Radar data. Task 6.1 J. Mader *30mn + 30mn discussions*

*The main recommendations from the INCREASE project will be presented. A road map will be presented and highlights on difficulties or points that need attention will be highlighted*

* 1. Carbon data. Task 6.2 B. Pfeil *30mn + 30mn discussions*

*Description of the scheduled work will be presented with a road map and highlights on points that need special attention*

**16:00 Coffee break**

* 1. Communication and outreach. P. Rotlan
     1. Web review. Task 6.4: P. Rotlan, A. Chalkiopoulos; F. Manzano *30mn +30mn discussion  
        The web site will be presented but with special focus on contents that need to be updated or drafted. An action list will be proposed for this web site update*
     2. Outreach. Users cases. P. Rotlan *15mn + 15mn discussion*

*Last user cases will be presented and a call for the next users cases will be issued*

1. **Thursday 25 January morning. Start 9:00 end 13:00**
   1. Phase 2 Schedule. Summary of next milestones

**11:00 Coffee break**

* 1. Conclusions, actions and next meeting
  2. Wrap up 13:00